## Rowbarrow – Sustainable Travel Vouchers **Terms & Conditions**

- 1. The request for vouchers is open to all addresses within Rowbarrow, Salisbury, managed by Bellway Homes. Requests are restricted to one per address. Multiple requests received for any address will not be accepted, and the entrant must be over the age of 18.
- 2. Eligibility will be checked against our resident database, collated based on previous voucher claims. Claim information relating to the site address, type of voucher claimed, surname of claimant and email address will be retained until the end of TPC works (currently expected to be December 2030). This information will be stored in accordance with Data Protection Act (see Clause 17) and will be deleted within 3 months of the date of the end of TPC works.
- 3. Prior to making claim residents must contact Paul Basham Associates (travelplan@paulbashamassociates.com) to confirm their address is eligible and their chosen offer is available.
- 4. Each address can claim both one cycle and one public transport-related voucher. Claimants can select from the following:
  - £150 Halfords voucher for cycle related purchases (Clause 5) and/or
  - Public transport offer worth up to £150:
    - i. Bus tickets from Salisbury Reds up to the value of £150 (Clause 6) OR
    - ii. Reimbursement on rail travel up to the value of £150 (Clause 7).
- 5. The Halfords voucher is £150 and only redeemable for purchases associated with cycling. The voucher will be in the form of an emailed link unless otherwise agreed. Residents will then need to click on the link to get their unique voucher code(s) via the Halfords website and the code can then be used online and in-store. Halfords own terms and conditions are outlined as part of the link, and this includes an expiry date.
- 6. Bus tickets up to the value of £150 will be available from Salisbury Reds, however the type of ticket is dictated by the bus provider and may vary over time. The voucher is expected to be in the form of an emailed code(s) and the user will need to download the Salisbury Reds app to access their tickets.
- 7. The reimbursement of up to £150 towards the cost of rail travel requires proof of purchase in the form of train tickets or receipts, with the total of up to £150 only claimed in a one-off payment. All receipts for train tickets must be submitted together and relate to journeys made within a 12-month period. The first receipt must be dated after December 2025 (the date for first occupations on site). The reimbursement will be made by cheque, addressed to the claimant and sent via post to the address within Rowbarrow, Salisbury.
- 8. Vouchers typically take up to 2 months to be received. However, timescales may vary depending on external factors outside of our control e.g. third parties.
- 9. Vouchers can be claimed up to and including October 2030 to give sufficient time to process voucher requests before the end of the TPC works.



- 10. There is no cash alternative available, vouchers cannot be swapped after they have been requested and the vouchers are not transferable.
- 11. Paul Basham Associates reserve the right to cancel or amend the vouchers at any time.
- 12. No responsibility will be taken for illegible, incomplete, lost, or forms not received.
- 13. The promoter will not take responsibility for any lost, stolen or damaged vouchers replacements cannot be issued.
- 14. In the event of any dispute, Paul Basham Associates' decision is final, and no correspondence will be entered in to.
- 15. By completing the survey and/or requesting a voucher, you agree to be bound by these terms and conditions.
- 16. Please retain a copy of these terms and conditions for your records.
- 17. Paul Basham Associates is compliant with the Data Protection Act. If you have any queries about your data, please email travelplan@paulbashamassociates.com
- 18. The promoter is Paul Basham Associates, on behalf of Bellway Homes, Woolsington House, Woolsington, Newcastle upon Tyne, NE13 8BF.

